

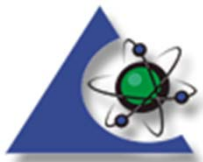
Use of Accreditation Symbols and References to Accreditation



**PERRY JOHNSON LABORATORY
ACCREDITATION, INC. (PJLA)**



Presented by:
Michael Kramer
Calibration/Inspection Program Manager
Perry Johnson Laboratory Accreditation, Inc.
mkramer@pjlabs.com
25-March-2021



Perry Johnson Laboratory Accreditation, Inc.

Use of Accreditation Symbols and References to Accreditation

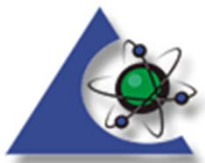
This webinar is being recorded and will be available in it's entirely on the Perry Johnson Laboratory Accreditation Website.

www.pjlabs.com

Go to the link for recorded webinars.

Duration of webinar is set for one hour.

You can type any questions directly into your webinar box; We will review them at the conclusion of today's session;



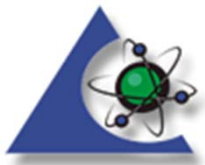
Use of Accreditation Symbols and References to Accreditation



PJLA is a MRA Signatory of the International Laboratory Accreditation Cooperation ([ILAC](#)) and of the Asia Pacific Accreditation Cooperation ([APAC](#))

APAC is a recognized regional cooperation by the the International Laboratory Accreditation Cooperation (ILAC),

As a signatory, PJLA is required to adhere to the rules of ILAC & APAC. Due to this requirement organizations accredited or in the process of becoming accredited shall adhere to the policies of PJLA including our accreditation symbol procedure “SOP 3”.



Use of Accreditation Symbols and References to Accreditation

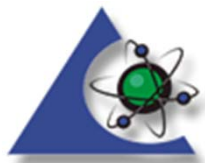
ILAC is the global association for the accreditation of laboratories, inspection bodies, proficiency testing providers and reference material producers, with a membership consisting of accreditation bodies and stakeholder organizations throughout the world.

It is a representative organization that is involved with:

- ☐ the development of accreditation practices and procedures,
- ☐ the promotion of accreditation as a trade facilitation tool,
- ☐ supporting the provision of local and national services,
- ☐ the assistance of developing accreditation systems,
- ☐ the recognition of competent testing (including medical) and calibration laboratories, inspection bodies, proficiency testing providers and reference material producers around the world



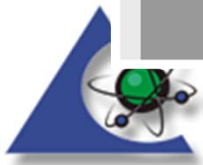
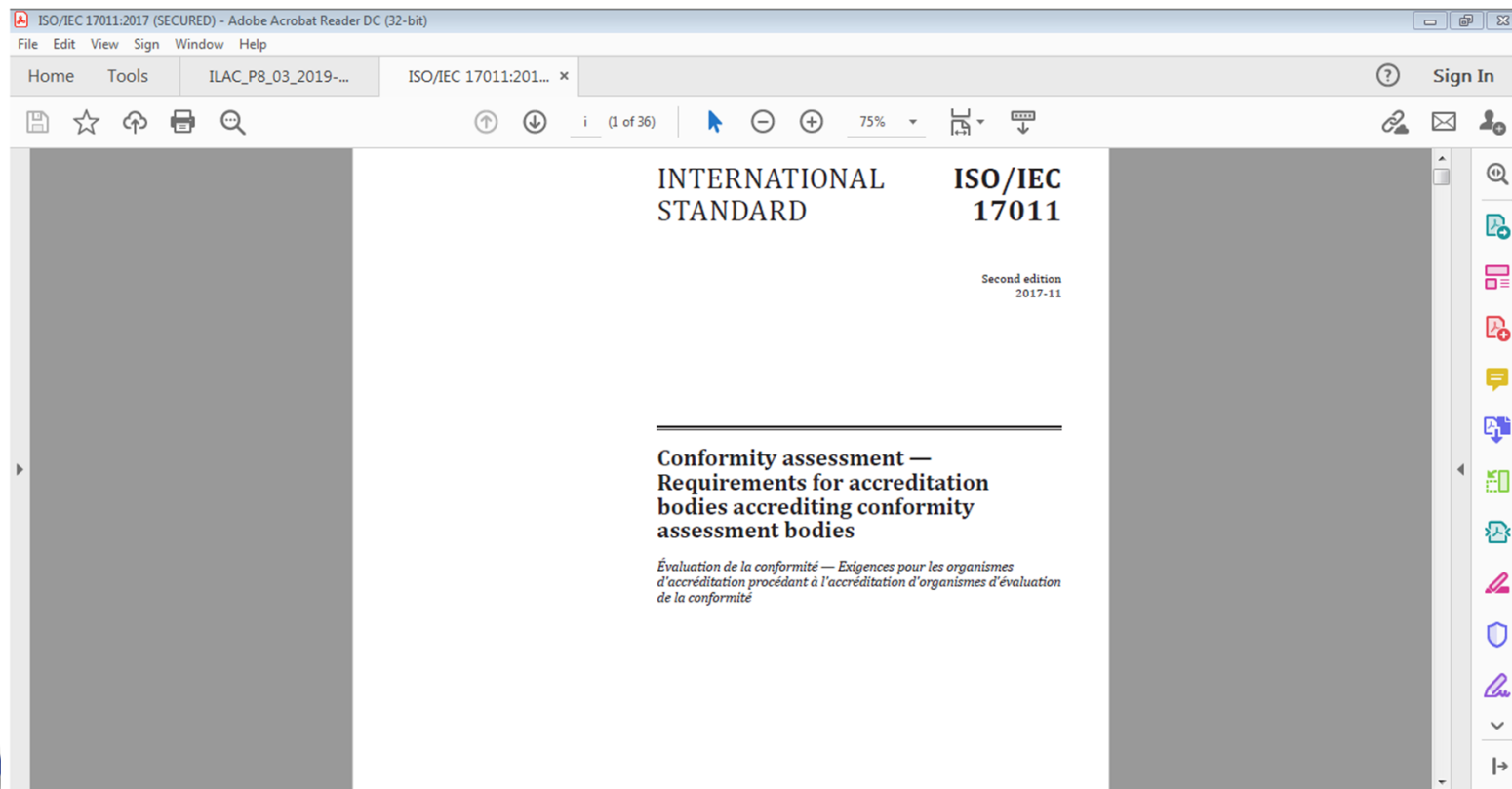
ILAC facilitates trade and supports regulators by operating a worldwide mutual recognition arrangement –the ILAC Arrangement - among Accreditation Bodies (ABs).



Perry Johnson Laboratory Accreditation, Inc.

Use of Accreditation Symbols and References to Accreditation

Accreditation Bodies recognized under the ILAC MRA operates to ISO/IEC 17011:2017 and are accessed to this Standard by ILAC.

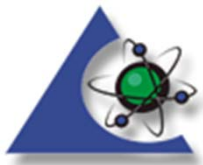


Perry Johnson Laboratory Accreditation, Inc.

Use of Accreditation Symbols and References to Accreditation

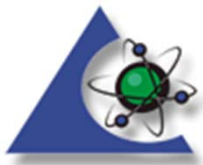
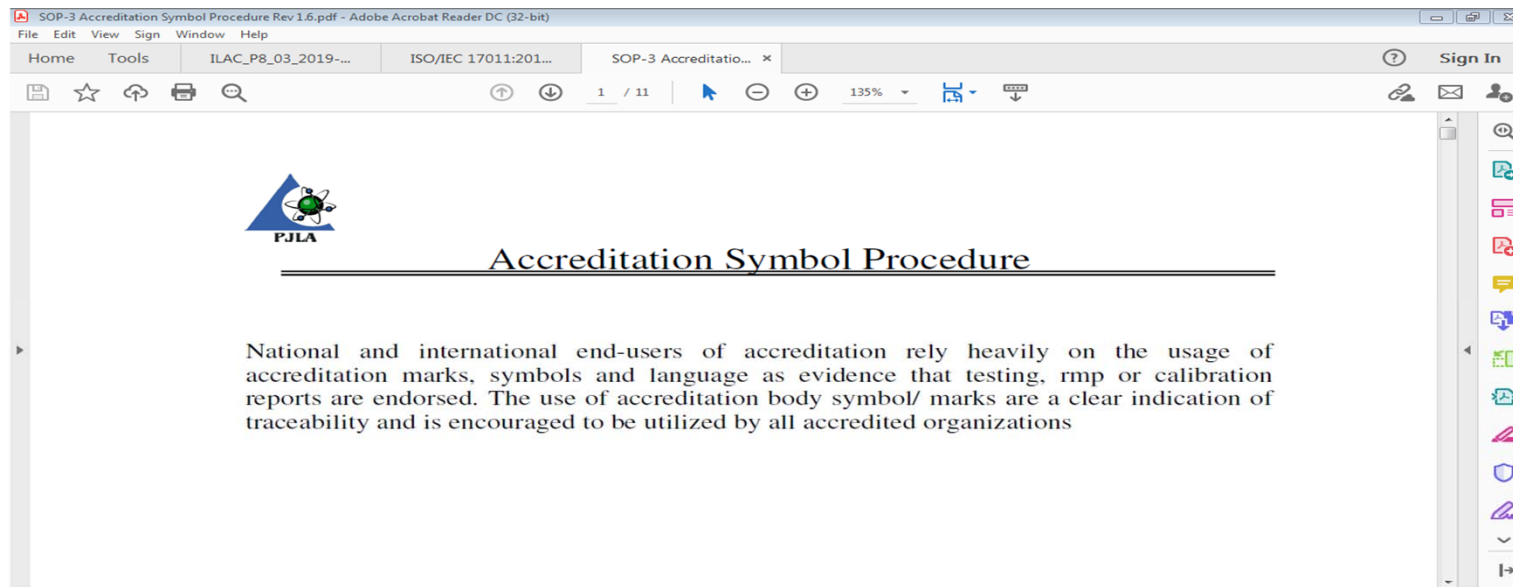
ISO/IEC 17011:2017, clause 4.3 requires an accreditation body to have a policy governing the use of its accreditation symbols and claims of accreditation status by its accredited organizations.

ILAC P 8 provides supplementary requirements for the use of accreditation symbols and for claims of accreditation status by accredited CABs in the context of the ILAC MRA



Use of Accreditation Symbols and References to Accreditation

Hence PJLA has SOP 3 which is written in harmony with those requirements specified in ISO/IEC 17011 & ILAC P8

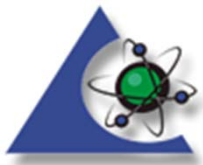


Perry Johnson Laboratory Accreditation, Inc.

Use of Accreditation Symbols and References to Accreditation

ILAC P 8 aims to ensure a uniform approach to the use of accreditation symbols and for the manner in which an accredited organization may refer to its accreditation status and make claims to the ILAC MRA.

SOP 3 also incorporates *ILAC R7:05/2015 - Rules for the Use of the ILAC MRA Mark*;

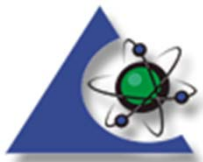


Use of Accreditation Symbols and References to Accreditation

In accordance with the requirements of ISO/IEC 17011: 2017, PJLA provides accreditation symbols to make others aware of their accreditation by means of various forms of publicity.

The use of accreditation symbol(s) or references to accreditation is voluntary. However, when accredited organizations intend to issue an accredited/endorsed report to their customers they shall include the appropriate references to their accreditation using the PJLA accreditation symbol or language as described SOP 3.

Any misuse of the PJLA accreditation symbol, ILAC MRA Mark or any other governed mark as mentioned in SOP 3 are treated very seriously and handled through PJLA's corrective action process.



Use of Accreditation Symbols and References to Accreditation

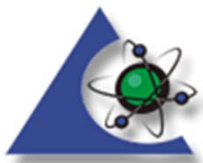
PJLA assessors examine the use of the accreditation symbol and accreditation language as part of all assessments

The accreditation symbol or reference to accreditation shall be included on all reports where an accredited/endorsed report is requested by the customer of the accredited organization. Symbols or references to accreditation **shall only be associated with the services covered in the scope of accreditation, and not with any other activities in which the accredited organization may be involved.**

Accreditation is granted to the facility to perform the following calibrations:

MEASURED INSTRUMENT, QUANTITY OR GAUGE	RANGE OR NOMINAL DEVICE SIZE AS APPROPRIATE	CALIBRATION AND MEASUREMENT CAPABILITY EXPRESSED AS AN UNCERTAINTY (u)	CALIBRATION EQUIPMENT AND REFERENCE STANDARDS USED
Single and Multi-Channel Pipettes, & Diluters ¹⁰	0.5 µL to 2 µL	0.011 µL	Mettler Balances XS105 or XA105 Method TPS ISO/IEC 17025:2017
	3 µL to 10 µL	0.031 µL	
	11 µL to 50 µL	0.11 µL	
	51 µL to 100 µL	0.18 µL	
	101 µL to 200 µL	0.54 µL	
Single and Multi-Channel Pipettes, Bottle Toppers & Diluters ¹⁰	201 µL to ≤1 000 µL	5.6 µL	
	>1 000 µL to ≤5 000 µL	9.3 µL	
	>5 000 µL to ≤10 000 µL	14 µL	
	>10 000 µL to ≤50 000 µL	31 µL	

1. The CMC (Calibration and Measurement Capability) noted for calibrations included on this scope of accreditation represents the smallest measurement uncertainty attainable by the laboratory when performing a more or less routine calibration of a nearly ideal device under nearly ideal conditions. It is typically expressed at a confidence level of 95 % using a coverage factor k (usually equal to 2). The actual measurement uncertainty associated with a specific calibration performed by the laboratory will typically



Use of Accreditation Symbols and References to Accreditation

Accreditation symbols or language may be used on the following: “Do’s”

- ✓ Letterhead
- ✓ Business Cards
- ✓ Fax Cover Sheets
- ✓ Envelopes
- ✓ Brochures
- ✓ Pop-up banners
- ✓ Posters
- ✓ PowerPoint Presentations
- ✓ Press Releases
- ✓ Advertisements
- ✓ Websites
- ✓ Reports and Certificates
- ✓ Emails (template signatures)
- ✓ Compliment Slips



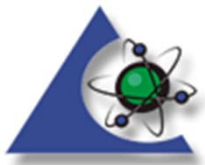
Use of Accreditation Symbols and References to Accreditation

Accreditation symbols or statements of accreditation may **not** be used for the following:
“Don’ts”

- ❖ Legal documents (e.g., contracts, checks)
- ❖ Any documentation of sites not accredited by PJLA
- ❖ Subcontractor certificates or documentation
- ❖ Any applicants of PJLA that are not yet accredited
- ❖ On the products or items which a (CAB) has tested, calibrated, inspected (except on calibration labels)
- ❖ **On reports, certificates or enclosed letters of results for which the organization’s scope is not accredited by PJLA**



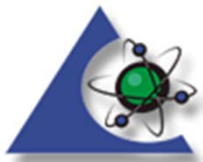
Tests (including medical), calibrations, reference material production, inspections, proficiency testing services or field sampling and measurements outside of the scope of accreditation included on any form of authorized material, shall be clearly identified as:
i.e.-**“This laboratory is not accredited for the tests and/or calibrations marked”**



Use of Accreditation Symbols and References to Accreditation

From SOP 3

In the case that an accredited organization utilizes external services for work for **which they are accredited**, to another organization, the organization may include the results on its accredited/endorsed report or certificate with the appropriate accreditation symbol or accreditation reference. However it needs to be ensured that all requirements of the ISO accredited standard are met for this service and that the external services provider is accredited for the activities performed.



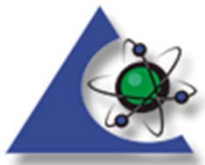
Use of Accreditation Symbols and References to Accreditation Calibration Labels

Accredited calibration organization may produce calibration labels with the PJLA accreditation symbol. The calibration label **shall** include the following information:

- The name of the accredited calibration organization or its accreditation number
- Equipment identification
- Date of current calibration
- Cross reference to the calibration certificate issued in respect of the calibration

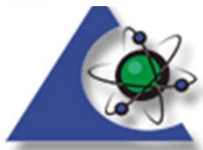
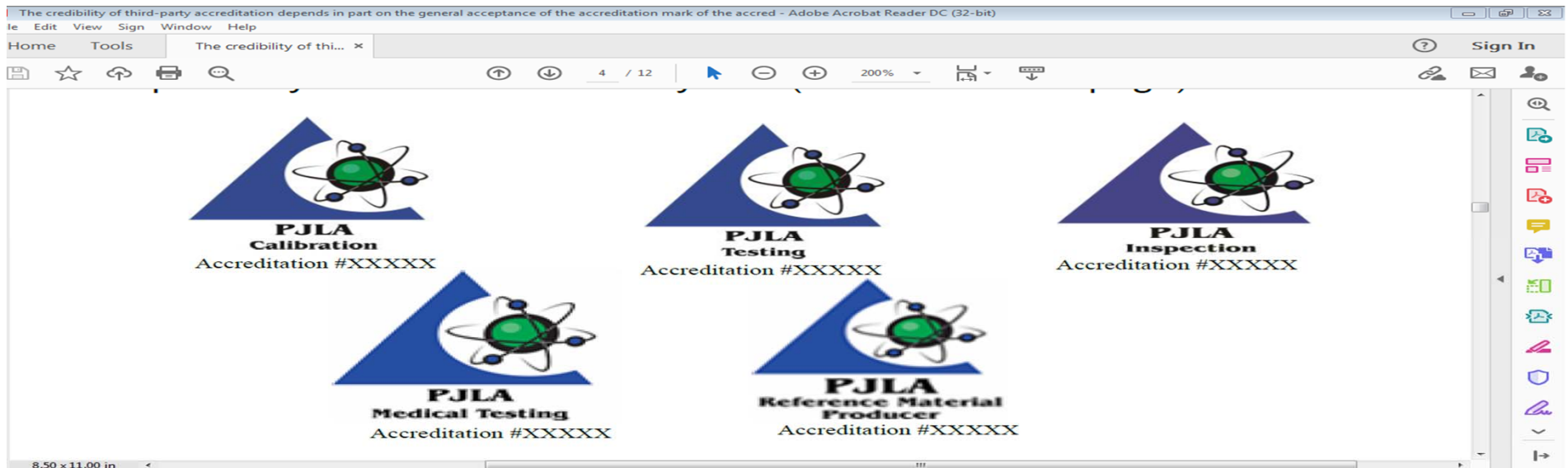
Accreditation symbols shall only be used on calibration labels that belong to equipment that has been calibrated using calibration methods covered by the scope of accreditation.

Similar requirements also apply to inspection and reference material Labels“See SOP 3”



Use of Accreditation Symbols and References to Accreditation

The authorized symbol or reference to accreditation shall be clearly identified with the unique accreditation number assigned by PJLA to the accredited organization. PJLA prefers accredited organizations to include the accreditation number as shown below. If and organizations desires to include the accreditation number in a different area, then they shall ensure that it is placed within close proximity of the accreditation symbol (i.e. on the same page).



Perry Johnson Laboratory Accreditation, Inc.

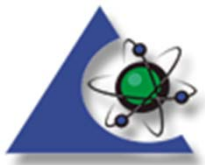
Use of Accreditation Symbols and References to Accreditation

At no such time does PJLA have the authority to grant permission for the utilization of other organizations (i.e. ISO, IEC, APAC) logos to be displayed on certificates, test reports, calibration labels or any other documentation, with the exception of those outlined in this SOP 3.



A laboratory accredited to ISO/IEC 17025 may mention that it operates a quality management system on its reports and certificates using the following statement:

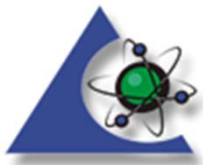
“This laboratory is accredited in accordance with the recognized International Standard ISO/IEC 17025. This accreditation demonstrates technical competence for a defined scope and the operation of a laboratory quality management system (refer to joint ISOILAC-IAF Communiqué dated April 2017)”



References to Accreditation

In the case the (CAB) decides not to utilize the accreditation symbol and chooses to only reference their accreditation on calibration, test (including medical), RMP, inspection, Proficiency Testing reports, then they shall ensure the following information is included:

- 1) The Standard Accredited to: i.e. (ISO/IEC 17025:2017, ISO/IEC 17020: 2012, ISO 17034:2016, ISO 15189:2012 , ISO/IEC 17043:2010 Accredited
- 2) PJLA
- 3) Accreditation #XXXXXX
- 4) Accreditation field i.e. Calibration/Testing/Medical/Reference Material Producer, Inspection Body, Proficiency Testing Provider, Field Sampling and Measurement Organization (FSMO)



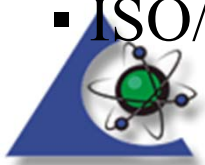
References to Accreditation

Acceptable

- ABC Laboratory is accredited to the ISO/IEC 17025:2017 standard
- ISO/IEC 17025:2017 Accredited
- Accredited to ISO/IEC 17025:2017
- Accredited to ISO 17034:2016
- Accredited to ISO/IEC 17020:2012
- Accredited to ISO 15189:2012

Unacceptable

- ISO 17025 Accredited
- 17025/9001
- ISO/IEC 17025:2017 Registered



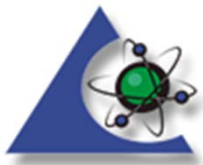
COMBINED PJLA SYMBOL AND ILAC MRA MARK



PJLA allows the use of the ILAC MRA Mark in combination with the PJLA accreditation symbol to promote international recognition of the ILAC MRA and the accredited services covered under the international agreement.

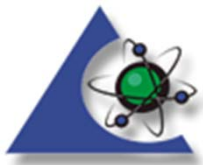
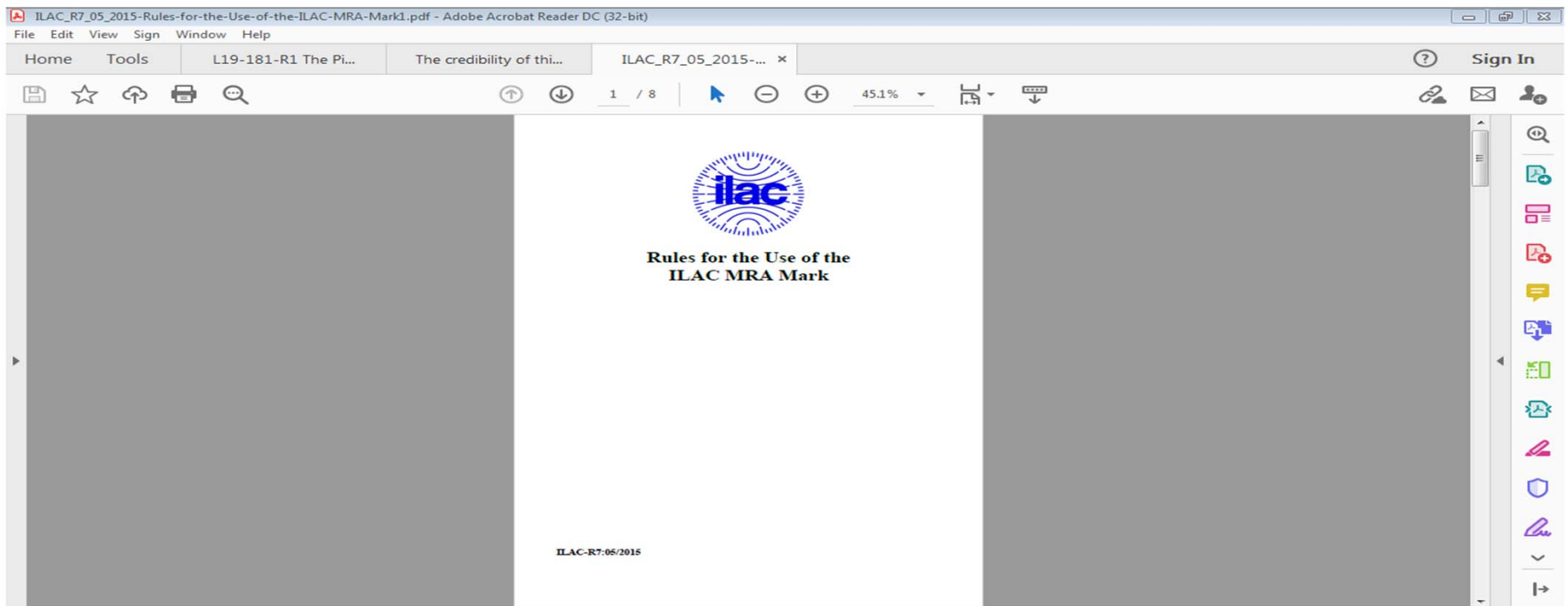
The joint ILAC MRA Mark may only be used under the following conditions:

- 1) The ILAC Combined MRA Mark Agreement has been signed between PJLA and the accredited CAB
- 2) A draft of the use of this combined mark has been approved by PJLA



COMBINED PJLA SYMBOL AND ILAC MRA MARK

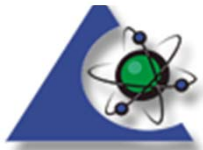
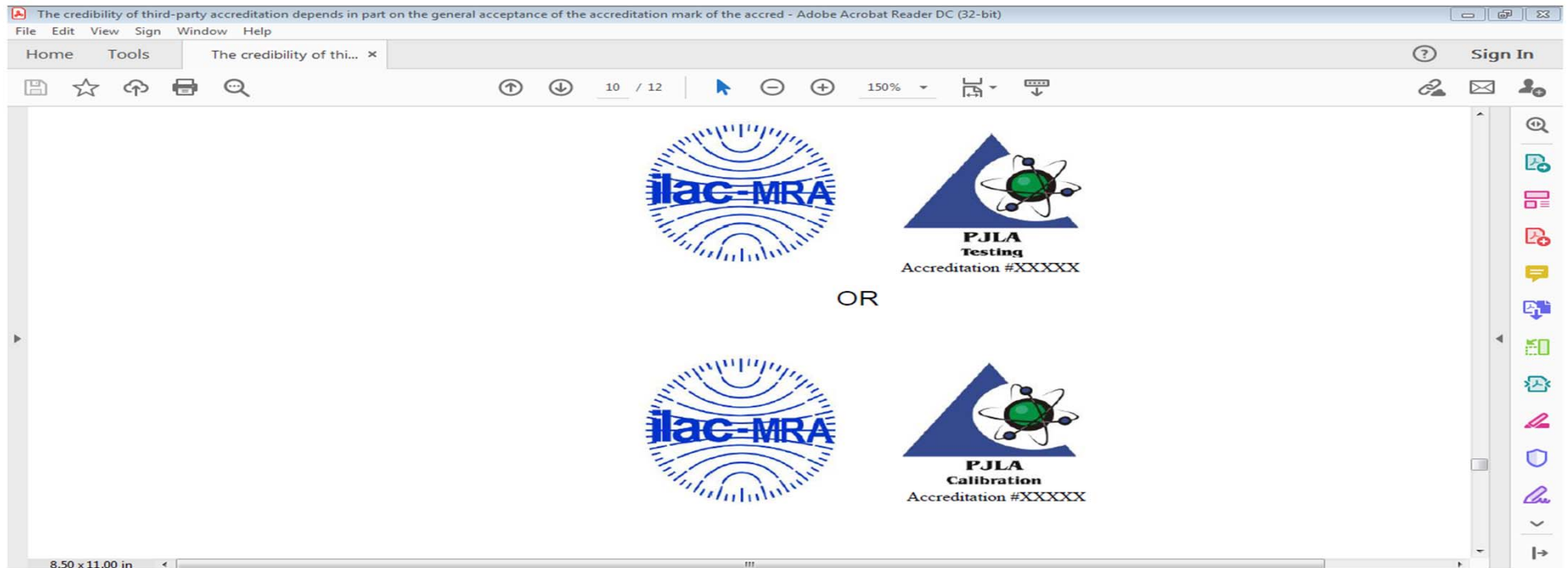
PJLA SOP 3 incorporates requirements specified In ILAC R7 “Rules for the Use of the ILAC MRA Mark”
By signing the ILAC R7-F1 Agreement for the use of the ILAC MRA Mark, ILAC MRA signatories agree to the terms of use set out within ILAC R7.



Perry Johnson Laboratory Accreditation, Inc.

COMBINED PJLA SYMBOL AND ILAC MRA MARK

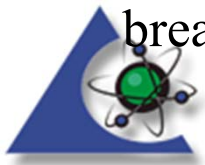
The combined mark should be displayed as indicated in the examples below. Note these are only examples and additional programs may be available for the use of the PJLA Combined ILAC Mark. PJLA will offer the utilization of any additional marks to accredited organizations as applicable.



Perry Johnson Laboratory Accreditation, Inc.

COMBINED PJLA SYMBOL AND ILAC MRA MARK “ILAC R7 and PJLA SOP 3” General Requirements for Use

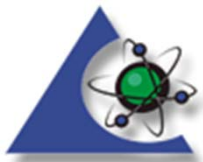
- The symbol should be legible and non-distorted
- The size of the combined mark/symbols should be no smaller than 20 mm and maintain similar proportions as the PJLA symbol (+ or – approximately 5% of the size of the ILAC MRA Mark).
- The combined mark should be placed horizontally.
- The combined mark should display the words “ILAC MRA” as they are part of the actual mark.
- The PJLA symbol and the PJLA mark should be placed as noted in previous example. However, in some cases PJLA may allow a different format as long as the PJLA symbol and the ILAC MRA Mark are within close proximity.
- The ILAC MRA Mark can be in either black and white or blue
- (**Black**-Mono color breakdown 100% black **Blue**-process (CMYK) color breakdown or Pantone (PMS) color breakdown or Website (RGB color breakdown R0 G0 B229)



SOP 3 APPENDIX C

REGULATIONS FOR USE OF THE PJLA COMBINED
SYMBOL AND TNI NELAP (NGAB) AND TNI NEFAP MARK

The TNI-NEFAP Field Sampling and Measurement Organization (FSMO) Accreditation includes the oversight of field sampling and measurement organizations to perform the analysis of air, solids, water, soil, chemical wastes and biological samples. These FSMO(s) will be assessed in accordance with the TNI-NEFAP Standards (Volume 1 and Volume 2).

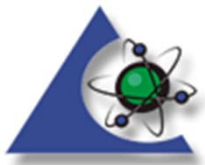


Use of Accreditation Symbols and References to Accreditation

THANK YOU!

This time is allocated for answering questions. You should have a space provided for submitting questions.

Please keep questions related to the topic covered in this webinar;



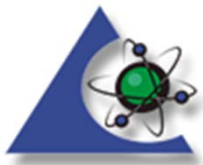
Save the Date

Next PJLA Webinar

April 2021						
S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

Friday, Apr 23rd 2021

ISO/IEC 17025:2017 Requirements concerning Impartiality and Confidentiality



Perry Johnson Laboratory Accreditation, Inc.