PJLA Update Notification

Update Notification # 94
Update Notification Release Date: 10/01/25
Form/Procedure/Policy: PJLA SOP-1-Product Certification Accreditation Procedure Rev 1.2

Attention All Applicant and Accredited Organizations:

Please be advised that PJLA's SOP-1-Product Certification Accreditation Procedure Revision 1.2 has been updated for immediate release. This document is available on our PJLA Website.

PJLA SOP-1-Product Certification Accreditation Procedure Rev 1.2
Effective October 01, 2025

The latest version, **Revision 1.2,** supersedes all previous editions. This update introduces clarifications, structural enhancements, and additional requirements to align PJLA's Product Certification Accreditation Program with current ISO/IEC 17065:2012, ISO/IEC 17011:2017, and applicable IAF mandatory documents.

Key Changes Introduced

- **Expanded Application Process**:
  • New requirements for fixed office and remote personnel data collection (LF-21 Supplement 17065, Parts A & B).
  • Clearer scheme validation details, including purpose, requirements, appropriateness, and validation methods according to IAF MD25.
- **Assessment Planning Enhancements**:
  • Risk indicators expanded (e.g., management of remote personnel, complaints, cultural aspects).
  • Requirement that critical activities at all fixed office locations are assessed at least once per cycle.
  • Clarification on conditions for demonstration/mock certifications and witness audits.
- **Ongoing Accreditation Considerations**:
  • Explicit requirements for CBs to complete LF-21 Supplement Part A annually.
  • Formal process for adding new schemes requiring LF-21 Supplement Part B.
- **Scheme Owner (SO) & Conformity Assessment Schemes (CAS) Evaluation**:
  • Detailed conditions for scheme owners, including transparency, validation, complaint handling, and legal agreements with PJLA.
  • Defined CAS elements such as object selection, determination methods,

attestation, surveillance, and conformity statement requirements.
• Processes for monitoring and managing changes to normative documents, with requirements for notification and transition planning.

- **Cross-Reference to IAF MD Documents**:
  • Integration of IAF MD 4, MD 7, MD 12, and MD 25 criteria into PJLA's procedures.

Action Required

- All certification bodies (CBs) are expected to review these changes carefully.
- Implementation of revised requirements is **mandatory** as of the effective date of this notice.
- CBs must update their internal procedures, documentation, and compliance systems accordingly.

Should you have questions regarding these updates, please contact PJLA at ganast@pjlabs.com.

We thank you for your cooperation and continued commitment to maintaining the highest standards of product certification.

-PJLA Management