# PJLA Update Notification

**Update Notification # 26**
**Update Notification Release Date**: May 15, 2015
**Form/Procedure/Policy**: New Improper Lab Practice Requirement-DoD ELAP Laboratories
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Attention All DoD ELAP Accredited and Applicant Laboratories:

Recently, we have been informed by the EDQW, that we will need to monitor improper lab practices for all DoD ELAP accredited facilities. A memo below has been provided to us to communicate to all of you. This is effective immediately for all DoD ELAP contracted facilities.

> The DoD Environmental Laboratory Accreditation Program (ELAP) was established in October 2009 to provide a unified DoD program through which laboratories can demonstrate compliance to the DoD Quality Systems Manual (QSM). The DoD Environmental Data Quality Workgroup (EDQW) provides management and oversight. The EDQW has granted recognition to independent Accreditation Bodies (ABs) to conduct laboratory assessments and issue accreditations. It is the responsibility of your AB to ensure laboratories meet the DoD requirements.

> The EDQW is now requiring all DoD ELAP laboratories to report and submit the associated corrective action on any instances of inappropriate and prohibited laboratory practices, as detailed in Section 5.2.7 of the DoD QSM Version 5.0, discovered during any internal or external assessment or investigation to PJLA as soon as practicable. As your AB, we will then have the responsibility of informing the EDQW of the laboratory's deviation from the requirements of the QSM. PJLA and the EDQW deem these infractions as quite serious and appreciate the cooperation from all involved parties on this matter.

We are requesting that all DoD ELAP contracted laboratories sign and return this form within 14 days or by May 29, 2015 to Pjlabs@pjlabs.com. If you have any questions, please feel free to contact Tracy Szerszen at tszerszen@pjlabs.com at any time.

Thank you.

By signing this memo I acknowledge the above requirement:

Company Name: _____ Signature:_____

Date:_____