PJLA Update Notification

Update Notification # 104

Update Notification Release Date: 10/22/26

Form/Procedure/Policy: PJLA -Updated SOP-1 Accreditation Procedure PPS- Rev 1.4

Dear Client,

PJLA has updated SOP-1 Accreditation Procedure PPS, Revision 1.4, its supplemental accreditation procedure for certification bodies certifying products, processes and services under ISO/IEC 17065. The updated procedure is applicable immediately and shall be followed together with PJLA's General Accreditation Procedure, SOP-1.

The key requirements are summarized below:

- Certification scheme acceptance: PJLA must accept each certification scheme before assessment planning begins. For schemes requiring a full review, a positive preliminary review allows PJLA to issue a quotation but does not constitute final scheme acceptance. Form, "LF-21 Supplement 17065" must be completed.
- Specific scheme review provisions: Schemes included or invoked by legislation or regulation, or developed by national, regional or international standardization bodies, may be accepted without a full review when PJLA verifies sufficient supporting evidence and suitability for ISO/IEC 17065 accreditation.
- Application and annual information: Certification bodies must provide complete scheme, scope, location and operating information through the applicable PJLA forms. Form "LF-21 Supplement 17065 Part A" must be completed annually for assessment planning.
- Evidence of actual implementation: Assessments will evaluate certification activities performed under actual operating conditions. PJLA will select representative activities, records, locations and personnel, addressing material technical and scheme-specific differences.
- Changes to schemes and operations: Significant changes to an accepted scheme must be submitted to PJLA before the changed scheme is used for accredited certification. Certification bodies must also notify PJLA of significant operational changes affecting scheme acceptance, scope or assessment planning. New schemes and additional locations are subject to the review and assessment PJLA determines necessary.
- Multiple-country operations and ICT (Information and Communication Technology): Assessment planning and the use of ICT must meet the applicable requirements.

Action required: Please review the updated SOP-1 PPS, communicate the applicable requirements to relevant personnel, and update your procedures and records as necessary to ensure immediate compliance.

For questions or clarification regarding your accreditation, please contact your PJLA PPS program manager Dr. George Anastasopoulos at ganast@pjlabs.com.

Sincerely,
Perry Johnson Laboratory Accreditation, Inc. (PJLA)