PJLA Update Notification

Update Notification # 101
Update Notification Release Date: 10/21/26
Form/Procedure/Policy: PJLA PL-1 Proficiency Testing Requirements -Revision 1.18 Effective 12/21/2026

Attention All Applicant and Accredited Organizations:

PJLA has updated its mandatory policy, **PL-1, Proficiency Testing Requirements**, to Revision 1.18.

Summary of Changes

The following changes have been incorporated into the revised policy:

- **PT Alternative Approval Process:** The policy now includes the process and requirements for requesting approval for alternative proficiency testing, including the use of **the LF-81a** form. This process and form have been in use since May 2025; therefore, this addition is not considered a significant change to existing requirements.

- **Proficiency Testing Plans:** The requirement for Conformity Assessment Bodies (CABs) to update their proficiency testing plans annually has been removed. PT plans will now only need to be updated when:

    - Changes to planned PT activities are necessary; or

    - An additional year must be added to ensure the plan adequately covers the applicable assessment period.

Example: If a CAB's four-year PT plan ends in 2026 and an assessment is conducted in 2026, the PT plan must include at least the subsequent year, **2027**, identifying the planned PT activities for that year.

- **Editorial Revisions:** Additional editorial changes and clarifications have been made throughout the policy to improve consistency and understanding of the requirements.

Implementation Date

CABs are required to implement the applicable changes within **60 days of the release date of this notification**. Failure to meet the revised requirements after the implementation period will result in a finding.

PL-1, Revision 1.18 is now available for download from the document section of the PJLA website. **Revision 1.17 will remain available on the PJLA website throughout the 60-day transition period and will be removed when Revision 1.18 becomes effective.**

Thank you,

PJLA Management