

PJLA Update Notification

Update Notification # 15

Update Notification Release Date: December 1, 2012

Form/Procedure/Policy: DoD ELAP-Proficiency Test Results Submission Requirements

Attention all DoD ELAP Applicant and Accredited Laboratories:

PJLA has updated our proficiency testing requirements to better serve you as our customer and to continuously improve our current tracking system. We have now developed a proficiency testing tracking sheet that coincides with PJLA's certificate of accreditation format. We are requesting that by January 1, 2013 that all laboratories begin to use this sheet. This should include at least 18 months of proficiency test results. Laboratories should submit your completed sheet to PJLA by no later than March 1, 2013. Future updates to your sheet should be provided within 2-weeks of receiving your results from your PT provider(s). For applicant laboratories, we would expect that this is completed prior to your accreditation assessment and updated accordingly.

This new requirement will be added to our Policy for Proficiency Testing (PL-1). Failure to adhere to these new guidelines will result in a nonconformance against the policy. A copy of your certificate in an editable format will be supplied to you by our office along with the new tracking sheet and instructions for use.

We appreciate your assistance in regards to this matter. If you have any questions, please contact Lynne Piraino at ext 4725 or email ptdata@pjlabs.com for assistance.

Thank you.